



Tel 978-948-7644

Town of Rowley Police Department

477 Haverhill Street
P.O. Box 365
Rowley, MA 01969
www.rowleypolice.com
ORI MA0052700



Fax 978-948-7087

Recruitment Notice

The Rowley Police Department is seeking to hire two reserve police officers. It is our intention to fill these positions no later than August 31, 2016. Below is an outline of the selection process including dates and times. For a detailed job description and position vacancy notice posting please go to our website at www.rowleypolice.com.

Step 1 – Entrance Exam administered by Great Bay Police Testing Alliance

Date: Saturday 30 July, 2016

Time: 0800 hours

Location: Rowley Police Department, 477 Haverhill Street Rowley MA 01969

Registration: Go to www.greatbay.edu/polictesting and follow instructions to register for Oct. 15, 2016 exam.

Candidates successfully completing the exam with a cognitive score of 80% or above will move to step 2 of the process.

Step 2 – Physical Ability Testing.

Date: Saturday 08 August, 2016

Time: 0800 hours

Location: Triton Regional High School, 112 Elm Street Byfield MA 01922

Physical fitness requirements are posted on our website at www.rowleypolice.com Candidates successfully completing physical ability testing will move to Step 3 of the process *the same day*.

Step 3 – Preliminary Interview

Date: Saturday 08 August, 2016

Time: 1200 hours

Location: Rowley Police Department, 477 Haverhill Street Rowley MA 01969

Candidates successfully completing the preliminary interview and initial screening will move to step 4 of the process.

Step 4 – Oral Board Interview

Date: Tuesday 06 August, 2016

Time: 0800-1600 hours

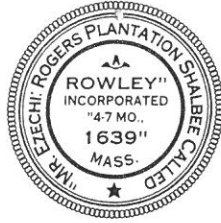
Location: Rowley Police Department, 477 Haverhill Street Rowley MA 01969

Candidates successfully completing the oral board interview will move to step 5 of the process.

Step 5 – Final Interview

Candidates successfully completing the final personal interview with the Chief of Police and Executive Officer will be subjected to an extensive background investigation prior to a conditional offer of employment.

Please direct any questions **by email only** to Lt. Stephen May, s.may@rowleypolice.com



Town of Rowley

Massachusetts 01969

PERSONNEL BOARD
PERSONNEL OFFICER
139 Main Street • PO Box 275
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JOB VACANCY NOTICE

Reserve Police Officer
Police Department
Town of Rowley

Summary:

The Rowley Police Department is seeking to hire two reserve police officers. A reserve police officer is responsible for patrol, investigations, traffic regulation, and related law enforcement activities. This position is under the direction of the Chief of Police and is covered by the collective bargaining agreement between the Town of Rowley and the Massachusetts Coalition of Police. Entry level rate is \$19.18 per hour and other benefits. A reserve police officer is expected to fill in for shifts left vacant by sick or paid leave. All reserve police officers must maintain an average of two eight hour shifts per month. The Town of Rowley is an equal opportunity employer.

Requirements:

A high school diploma and a Massachusetts driver's license are required. Candidates must be a graduate of Mass Police Training Council Intermittent Reserve Recruit Academy and have current certificates of training mandated by Massachusetts General Laws. In part these include CPR, First Responder, CORI, LEAPS, and suicide prevention.

Applications:

Qualified candidates for this position must submit an application and resume to Police Chief Scott Dumas, Rowley Police Department, 477 Haverhill Street, Rowley, MA 01969 by July 5, 2016. Positions are open until filled, however preferences will be given to applications received on or before July 5, 2016. Application forms may be obtained at the Rowley Police Station. Current employees may use internal email to make application.

Selection Process:

Candidates may be required to take and pass the written examination administered by Great Bay Community College Police Testing Alliance. Qualified applicants will be required to participate in an oral board interview at a date and time to be determined. Successful candidates will be required to pass a physical abilities test, medical and psychological evaluation, and full background investigation.

AA/EOE

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